



Heddon Bush School

Charter 2008

3963

Heddon Bush School is a decile 8, full primary school situated 15km west of Winton. Our roll is divided between three classrooms. Traditionally a crop and sheep farming area, over recent years there have been a large number of dairy farm conversions. Mid-year there tend to be families moving in and out of the area as job opportunities arise. The impact of this movement can influence the school roll significantly. The roll over the last two years has fluctuated between 47 and 63 children.

The school buildings and glebe are well maintained by a very supportive Board of Trustees and parent body. The school displays a new adventure playground, new tennis courts, an upgraded administration area and staff room, extended library facilities and interactive whiteboards in every classroom. Our school motto is 'Joy in learning'.

Mission Statement:

To ready children for an ever-changing future, ensuring that each child reaches their full potential in all areas of growth and development.

- Joy in learning -

The vision for our school is to allow each child to reach their full potential:

- socially
- intellectually/academically
- physically
- emotionally
- technologically

Community Goals:

- To employ qualified teachers who are caring, innovative and professional in their teaching practice
- To educate students so that they can meet the challenges of the 21st century
- To provide a child-centred learning environment that meets the needs of each individual pupil
- To acknowledge the rural atmosphere of the school and maintain community involvement

Reflecting Cultural Diversity:

The school curriculum will recognise and value the unique position of Maori in New Zealand society. All students will have the opportunity to acquire some knowledge of Maori language and culture. Students will also have the opportunity to learn through te reo and nga tikanga Maori. The school curriculum will acknowledge the importance to all New Zealanders of Maori and Pakeha traditions, histories and values. Any requests from parents/caregivers for instruction in te reo Maori and/or tikanga Maori would be addressed through an application for enrolment at the correspondence school.

Heddon Bush School Strategic Plan

This strategic plan was drawn up after consulting with our school community. It outlines the direction and the focus for Heddon Bush School over the next 3-5 years. We have identified broad goals for each of the National Administration Guidelines and explained how we intend to achieve them. Each goal, if not focussing on raising student achievement, is in some way supportive of this.

Mission Statement:

To ready children for an ever-changing future, ensuring that each child reaches their full potential in all areas of growth and development.

Vision

We will develop our school to allow each child to reach their full potential, socially, emotionally, physically, intellectually/academically and technologically.

Beliefs

We believe our school should:

- provide a balanced education with an emphasis on Literacy and Numeracy
- provide a safe, physical and emotional learning environment
- provide high quality, innovative teachers who maintain ongoing professional growth accessing outside help/specialists if needed
- encourage the development of social skills and a strong sense of values eg. to respect other people and their property
- equip children with the ICT skills required for success
- to provide pupil teacher ratios that allow for effective teaching and learning
- encourage children to be enthusiastic to do their best by providing challenging and stimulating learning environments
- prepare children for the next stage in their education
- prepare children for the outside world/workplace
- encourage children to participate in and enjoy regular physical activity and make healthy lifestyle choices

Nag1	Goals	How these will be achieved	When
a)	Develop and implement the new HB Curriculum	Develop core curriculum and integrated curriculum and supporting documentation and embed in school wide professional practices.	Term 3 2009.
b)	Student achievement particularly in literacy and numeracy will be our main priority.	Regular monitoring and assessment of all students with a focus on literacy and numeracy. Provide programmes in response to this assessment to improve levels of achievement. Develop annual targets for improving student achievement in literacy and numeracy. Assess and review effectiveness of programmes as part of school wide self-review. Individual students who are not achieving, are at risk of not achieving or who have special needs will be identified as will any aspect of the curriculum requiring attention. Gifted and talented students will be identified and learning programmes provided to meet their needs. Professional development of all staff.	Ongoing - School wide plan identifies assessment of students as individuals / groups.
c)	To use up-to-date assessment methods to help raise the level of student achievement.	Review school wide assessment policy and procedures. Develop a school wide practice where learning intentions and success criteria are shared with students with effective feedback and feed forward given. Involve students in developing success criteria and peer/self assessment. ARBs used effectively.	December 2008.
d)	Incorporate job related perspectives in class programmes.	Job related perspectives/activities in class programmes will be linked. Provide Year 7 & 8 students with an opportunity to conduct a career investigation each year.	Term 4 each year.
e)	Information communication technologies, and particularly interactive whiteboards, are used effectively to enhance learning opportunities across the curriculum.	The ratio of computers to students will be monitored to successfully support teaching and learning. ICT strategic plan will be reviewed. We will provide professional development for staff in utilising interactive whiteboards to raise pupil attainment.	Ongoing.

NAG 2	Goals	How these will be achieved	When
a)	Maintain an innovative process of self review focussing on raising student achievement.	Implement school wide self-review programme with student achievement as a priority.	On-going based on 3 year cycle
b)	To provide parents/caregivers with well informed information regarding the achievement of their children.	To provide parents/caregivers with the information they require. Report to parents/caregivers as per school wide procedures. Report to Maori community on progress of Maori students as per plan. Reporting annual plan in place.	Ongoing.
c)	Maximise effective use of Student Management System.	Gather necessary achievement data for input to SMS. Training required to make further use of assessment analysis tools available on SchoolMaster.	Ongoing. SMS fully used by end 2009.

NAG 3	Goals	How these will be achieved	When
a)	To support staff in order to promote high levels of staff performance.	Be a good employer, bound by EEO obligations. Provide professional development opportunities for staff to promote high levels of student achievement. Use staff appraisal system to identify professional needs of teaching staff.	Ongoing.

NAG 4	Goals	How these will be achieved	When
a)	Develop procedures and policy for theft/fraud detection and prevention.	Develop procedures and policy based on best practice models and advice from auditors.	End 2008.

NAG 5	Goals	How these will be achieved	When
a)	Investigate healthier lunch options for pupils during Terms 2 and 3.	Discuss range of options with catering contractors. Implement new procedure in line with food and nutrition guidelines / HEHA programme.	Term 2 2008.

NAG 6	Goals	How these will be achieved	When
a)	The Board of trustees will be active in supporting student achievement in all areas of school performance.	Strategic planning and self-review are paramount to the effectiveness of our school. Board of Trustee members are supported to fulfil their responsibilities as stated in their BOT job descriptions.	Ongoing.
b)	Develop school website.	Use outside professional contractor to develop effective and user friendly web-site that can be kept up to date.	End 2008.

This is how Heddon Bush School meets the requirements of the Ministry of Education's National Education Priorities.

Priorities	Goals
Success for All	1a, 1b, 1c, 1d, 1e, 2a, 2c, 3a, 3b, 5a, 6a, 6b
Safe Learning Environment	4a, 5a, 6a
Better use of Student Achievement Information	1a, 1b, 2a, 2b, 2c, 6a,
Improving Outcomes for Students at risk.	1a, 2a, 3a, 3b, 6a
Improving Outcomes for Maori Students	1a, 1b, 1e, 2a, 2b, 3a, 3b, 6a
Reporting	1b, 2a, 2b, 6b

Heddon Bush School Annual Plan

At Heddon Bush School our annual plan (school development plan) reflects national priorities, ensuring coverage of each National Administration Guideline with an emphasis on improved student achievement.

<p style="text-align: center;">Curriculum Objectives NAG 1</p> <p>Interactive whiteboards are utilised as effective teaching and learning tools in all classrooms. <i>(Diane)</i></p> <p>Continue to implement new HB Curriculum. <i>(Jim)</i></p> <p>To have 80% of pupils to move at least 1 numeracy strategy stage or 1 operational domain.</p> <p>To have 80% of pupils to move at least 1 numeracy stage in basic number knowledge. <i>(Jim)</i></p>	<p style="text-align: center;">Reporting on Achievement NAG 2</p> <p>Gather school wide data on numeracy and analyse in relation to targets. <i>(Jim)</i></p> <p>Review assessment plan with regard to alignment with new curriculum. <i>(Jim)</i></p> <p>Develop more comprehensive system of cumulative records for core curriculum subjects. <i>(Jim)</i></p>	<p style="text-align: center;">Documentation & Self Review NAG 2</p> <p>Review 3 year self review programme?? <i>(Grant)</i></p> <p>Review ICT strategic plan <i>(Jim)</i></p>
<p style="text-align: center;">Employment & Personnel Objectives NAG 3</p> <p>Teachers to participate in professional development relating to:</p> <ol style="list-style-type: none"> 1. Interactive whiteboards 2. Numeracy Project <i>(Diane)</i> 	<p>Development Plan Heddon Bush School Year 2008</p>	<p style="text-align: center;">Finance Objectives NAG 4</p> <p>Develop procedures and policy for theft/fraud prevention. <i>(Mary)</i></p>
<p style="text-align: center;">Property/Maintenance Objectives NAG 4/5</p> <p>Investigate: Flagpole/flag, sail cloth, increased bench seating, painting of school. Bird proof and maintain out buildings. <i>(Jenny/Steve)</i></p>	<p style="text-align: center;">Safety (Physical & Emotional Objectives) NAG 5</p> <p>Investigate the availability of healthy eating options for pupils including home grown fruit and vegetables. <i>(Diane)</i></p> <p>Continue to develop Jump Jam programme <i>(Jim)</i></p>	<p style="text-align: center;">General Objectives (e.g. administration) NAG 6</p> <p>Investigate a range of possible options to maximise profitability of Glebe. <i>(Ken)</i></p> <p>Develop school website. <i>(Jim)</i></p>

Report: Heddon Bush School Action Plan 2007

Numeracy Vision Statement: To have all children reaching their potential and close any identified gaps in numeracy throughout the school.

Year: 2007

Curriculum: Numeracy

Targets: (1) To have 80% of students by the end of Year 2 at advanced counting (AC) or beyond
 (2) To have 95% of students by the end of Year 6 at advanced additive (AA) or beyond

Assessment: (1) GLOSS test diagnostic interview
 (2) Basic Knowledge Test (Numeracy Project Materials)

Actual Outcomes	Reason for variance	Further Development
(1) 89% of students by the end of Year 2 have achieved the target set.	100% of the students (1) who did not achieve are transient students who arrived mid way during the year. While progress was made it was not enough to achieve the target set. All other pupils achieved the targets set.	The diagnostic interview will be conducted with these students in term one next year and formative assessments made to monitor progress closely. Appropriate learning programmes will be administered.
(2) 80% of students by the end of Year 6 have achieved the target set.	100% of the students (1) who did not achieve are transient students who arrived mid way during the year. While progress was made it was not enough to achieve the target set. All other pupils achieved the targets set.	The diagnostic interview will be conducted with these students in term one next year and formative assessments made to monitor progress closely. Appropriate learning programmes will be administered.

Procedural Information

In Term 4 2007, staff met to:

- Discuss the summative assessment data to be gathered and how and when that will happen.
- Discuss learning programmes/professional development needs/resources prior to the budget being allocated for the following school year.
- Prepare a draft plan for integrated learning programmes for the following school year.

In 2007

- Teachers monitored achievement and recorded pupil progress throughout the year in green evaluation books.
- Specific data were analysed and used to develop an action plan with targets set in this charter.
- Teachers reported to students, parents/caregivers, Board of Trustees, community and the Maori community within the guidelines of our school-wide procedures.

Date for lodging copy of School Charter will be February 2008 or before to: charterreport.southern@minedu.govt.nz

Date for lodging Annual Report inclusive of financial statements, Principal and Chairperson's annual report and annual update will be May of each year.